



RESIDENCY DOCUMENTATION

A resident for tuition purposes is a person who has established and maintained permanent legal residence in the state for at least 12 consecutive months immediately preceding the first day of classes rather than maintaining temporary residency for the sole purpose of enrollment at an institution of higher education. Documents must be submitted with dates that evidence physical presence in Alabama during the 12-month period prior to the first day of class. Additionally, there must be no information contradicting the applicant's claim of residency (i.e. a driver's license from another state). Living in Alabama in itself will not establish legal residency for tuition purposes. Students depending upon out-of-state parents for support are considered residents of the same state as their parents.

Alabama residents meeting the residence criteria qualify for Florida tuition plus a differential.

Two of the following documents (or at least three in the case of reclassification) issued at least 12 months prior to the first day of classes are required.

At least one of the documents must be from Tier One. If the claimant does not have two items from the Tier 1 list, he or she may present one document from both lists— Tier 1 (required) and Tier 2

TIER ONE	TIER TWO
Alabama driver's license	Alabama professional or occupational license
Alabama identification card	Alabama incorporation
Alabama vehicle registration	A document evidencing family ties in Alabama (family member will need to provide 2 Alabama legal ties)
Alabama voters registration card	Proof of membership in an Alabama-based charitable or professional organization
Proof of purchase of a permanent Alabama home occupied as a primary residence by the claimant (Required: document such as a deed or other evidence of title to property used as primary residence, a homeowner's policy, a title insurance policy, evidence of a property tax payment on the primary residence, multiple leases reflecting an Alabama address, or a lease of multiple years' duration.)	Documentation that supports the student's request for resident status including but not limited to, utility bills, or lease agreements and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Alabama.
Proof of a homestead exemption in Alabama. (Required: document from the county tax collector demonstrating the application of a homestead exemption to the claimant's primary residence.)	A Declaration of Domicile in or Alabama filed with Clerk of Court 12 months or more prior to the first day of classes.
Official transcripts from an Alabama high school for multiple years (2 or more) if the Alabama high school diploma or GED was earned within the last 12 months.	
Proof of permanent full-time employment in Alabama for at least 30 hours per week for a 12-month period. (Required: pay stubs or W-2 form for past 12 consecutive months and/or verification from employers, and/or an IRS 1099 with verification of employment for the past 12 consecutive months from an employer.)	

Unacceptable documents that cannot be used:

- Passport
- Social Security Card
- Hunting/Fishing Licenses
- Shopping/Rental Club Card
- Concealed Weapon/Gun Permit
- Invalid/Expired Documentation
- Tax Returns
- Library Card
- Birth Certificate
- Bank Statements
- Insurance Cards
- Cable and cell phone bills