



Health Sciences Division Practical Nursing Program

Offered at Main Campus: 761 N. 20th St. DeFuniak Springs, FL. 32433

Dear Applicant:

Thank you for your interest in our Practical Nursing Program. This program is designed to help you qualify to obtain a Practical Nurse's license in the State of Florida. Upon completion of the (12) month Vocational Certificate program, which consists of 1,350 hours of study, you will be eligible to take the NCLEX-PN (National Council Licensure Examination for Practical Nurses). After successfully passing the NCLEX-PN, you will be eligible to practice as a Licensed Practical Nurse (LPN).

The need for nurses in our community is continuously growing at a rapid rate. The Practical Nursing Program is the first step to beginning an exciting career as a nurse. This program will prepare you to perform safe, effective nursing care under the direction of a Registered Nurse or Licensed Physician. There is never a better time than *now* to begin making choices for your future.

Enclosed you will find an application packet that you will need to read and complete to begin the application process. There is also a checklist that provides information on how to proceed.

If you have any questions after reading the enclosed information, you may contact Lisa Jones, Student Services Dean, at 850.892.1240 ext. 5182, or email at JonesL@walton.k12.fl.us. You can also contact me at 850.892.1240 ext. 5171, or email at Lisa.Oneill@walton.k12.fl.us. Nursing program information is also available on the program webpage at the address listed below <https://www.ectc.edu/practical-nursing-main-campus.html>.

Please be advised that the Practical Nursing Program is a limited access program, admission is not guaranteed, and acceptance is competitive. Emerald Coast Technical College does not discriminate on age, color, disability, marital status, national origin, race, religion, or sex. To meet program certification requirements, the nursing program carries additional admission requirements.

I look forward to hearing from you!

Sincerely,

Lisa E. O'Neill, MSN, APRN, AGNP-C
Chief Nursing Officer
Health Sciences Program Director
Emerald Coast Technical College

Emerald Coast Technical College Practical Nursing Program

Admission Requirements:

The *initial* application process to be considered for admission to the Practical Nursing Program includes:

- _____ **1. Complete the Health Sciences Division Practical Nursing Program Application:**
The application can be submitted online using the link on the website, or you can print out the application and once complete, drop it off at the front desk at ECTC main campus.

- _____ **2. Provide official High School, Vocational School, and College Transcripts:**
Applicant must request that official transcripts from high school or GED (scores required) *and* all colleges attended be sent to ECTC Student Services for evaluation. The applicant is responsible for ensuring that all transcripts are received and evaluated by ECTC by the application deadline.

- _____ **3. Take the Test of Adult Basic Education (TABE), Level A, scores must be active (scores more than 2 years old will not be accepted).**
The TABE test is exempt if the applicant has an Associate's degree or above or if they entered high school 2003 or later and graduated from a Florida High School with a standard diploma. You are required to bring a *picture ID and your social security card* with you on the day of your entrance exams. A TABE study guide can be accessed at https://www.fldoe.org/core/fileparse.php/7522/urlt/0061349-tab_e_book4web.pdf. If you have acceptable TABE scores on file with another institution and wish to have those scores considered, an electronic version or a sealed envelope from the institution that administered the test may be forwarded to ECTC student services for evaluation. **Based on the TABE test scores, students may be referred for advising on remediation to help strengthen arithmetic skills before entering the program.**

- _____ **4. Schedule an appointment to take the Test of Essential Academic Skills™ (TEAS®)**
The TEAS exam must be completed no sooner than one year prior to entry.

- _____ **5. See Student Services Dean:**
After meeting the above criteria (1-4), it is necessary that the applicant meet with the ECTC student services dean for advising. Contact 892-1241 to schedule an appointment. **All criteria must be completed before the deadline date (the last working day in April for Fall admission or by September 11th for Spring admission) to be considered for the full-time day program. Please call 892-1241 for inquiries on application dates for part-time evening class option.**
Depending on space availability, a student may be considered for acceptance after the deadline date, if all program requirements have been met.

- _____ **6. If you are a Certified Nursing Assistant:** You must submit a copy of your certification.

NOTE TO ALL STUDENTS: Admission to the program is competitive in nature and is not guaranteed. A selection committee ranks all applications and admission is granted to the most qualified applicants. **It should be understood that satisfactorily meeting minimum requirements does not automatically guarantee admission.** Applicants will be notified by mail and email of selection status.

**Emerald Coast Technical College
Practical Nursing Program**

Advanced Placement Students will be considered for acceptance contingent upon determination of program placement based on previous program completion of PCT or CNA.

UPON CONDITIONAL ACCEPTANCE into the Practical Nursing Program, the following will be required:

- _____ **1. Satisfactory Fingerprint/Criminal Background Check.** Must be completed through ECTC. No other results will be accepted. Information will be provided in the conditional acceptance packet.

- _____ **2. 10-Panel Drug Screening – with Satisfactory Results.** Must be completed through ECTC provider. No other results will be accepted. Information will be provided in the conditional acceptance packet.

- _____ **3. Medical Examination/Physical – with Satisfactory Results.**
An applicant must submit a **complete** physical exam report signed by a Physician (MD/DO), a Physician Assistance (PA), or an Advanced Practice Registered Nurse (APRN). A form will be provided, and the applicant will be given a deadline for submission.

- _____ **4. Current PPD or TB Test or Declination with X-Ray results within 1 year**

- _____ **5. Current Immunization Record:**
An applicant **must** submit a complete and current immunization record **signed** by a Primary Care Physician or Health Department Staff. Immunizations include: **Polio** (3 doses), **Hepatitis B series**, **Tetanus** (within 10 years), **Measles, Mumps Rubella** (2 doses), **Chicken Pox Vaccine or Titer**, **COVID-19 Vaccine or Exemption**. A form will be provided in the conditional acceptance packet with a deadline for submission.

- _____ **6. CPR Requirement:**
It is **mandatory** that each student be certified in adult, infant and child CPR to attend clinical rotations in the hospitals, nursing homes, etc. The requirement for our program is to be certified by the **American Heart Association (BCLS-C) for Healthcare Provider**. Students are expected to present a current CPR card on the **FIRST DAY OF CLASS**.

Upon completion of all admission requirements, and acceptance into the Practical Nursing Program, the student must maintain a 2.0 GPA to continue in the program.

IT IS THE RESPONSIBILITY OF THE STUDENT TO MAINTAIN COMMUNICATION WITH HIS/HER/THEIR ADVISOR TO ENSURE THAT THE APPLICATION PACKET IS COMPLETE AND UP-TO-DATE WITH CURRENT ADMISSION REQUIREMENTS.