Emerald Coast Technical College

Technology and You

EMPOWERING YOU WITH TECHNOLOGY

EMERALD COAST TECHNICAL COLLEGE

ENROLL   LEARN   EARN

Emerald Coast Technical College | Emerald Coast Technical College
Main Campus - DeFuniak Springs | @ Magnet Innovation Center - Watersound

We prepare and empower today's students to meet the demands of an evolving and competitive workforce.

Today's Agenda

- Log in to Emerald Coast Technical College computers

- Access FOCUS student account

- Access your *free* Office 365 account

- Free Office training

- Safe and secure: protect yourself

Log in to Emerald Coast Technical College Computers

Requires Unique Login

- Never login using a generic login such as ECTCSTUDENT.

- Never log-in using someone else's login

- Obtain your unique login from your instructor

- Instructors get logins from https://ss.Walton.k12.fl.us

- Students must change password at initial login

- Use the login every time!

Benefits of unique login

- Access to your Office 365

- Access to your One drive

- Keeps your information secure

- Validates your time and place for security purposes

Access your Focus Account

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Username

••••••••

Parents: Forgot Password?

Log In

- From ECTC.edu home page click the logo

- Use your Unique log in

- Check your grades/assignments

- Check your attendance

- Check your account balances/bill

- Direct e mail your instructor

- Receive school-wide notifications
  - Upcoming holidays or announcements

Access Office 365

FREE TO ALL EMERALD COAST TECHNICAL COLLEGE STUDENTS WHILE ENROLLED

Office 365 – ALL THE APPLICATIONS YOU NEED FOR STUDENT SUCCESS

- Free to download on up to 5 personal computers

- Uses your unique login to access

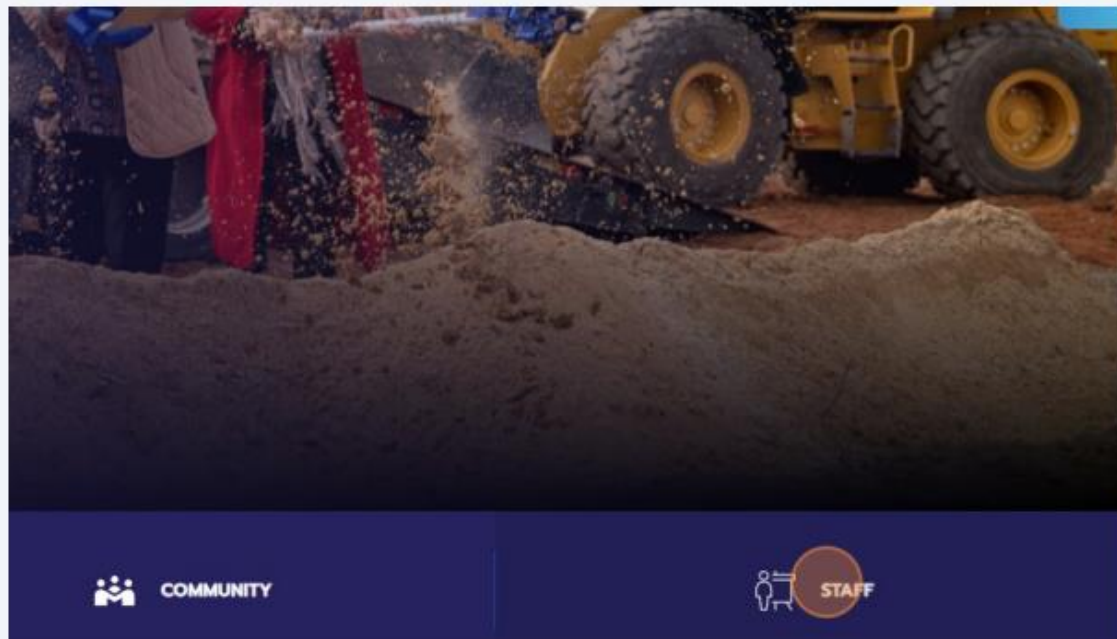- Applications and resources that you will use for student success

How to Access and Install Office Apps

1 Navigate to https://www.walton.k12.fl.us/

2 Click "STAFF"

3 **Click "Webmail"**

Our goal is to make available the most current information and services to assist in answering work to make our site the best it can be.

Focus

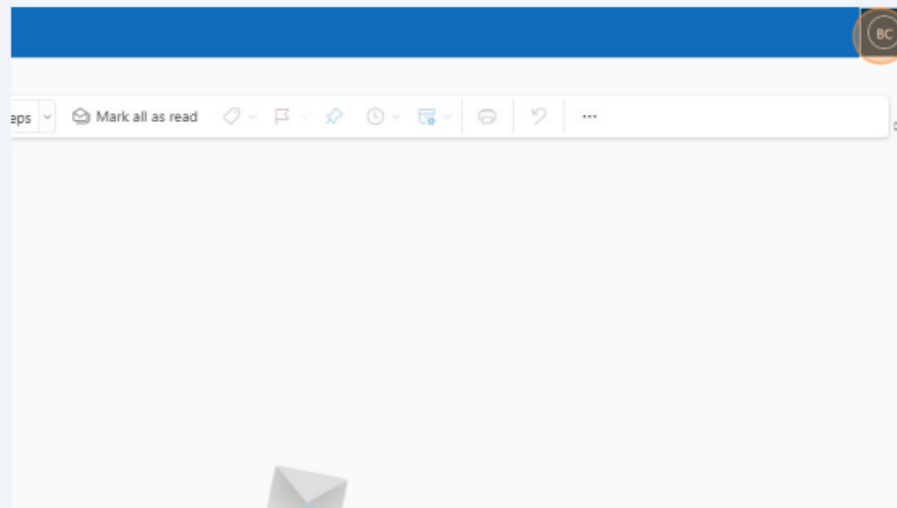K-12 Literacy

My Self Service

Webmail

Professional Learning

Career and Technical

ClassLink

Skyward

Let's Talk

4 **Select your account in the top right.**

BC

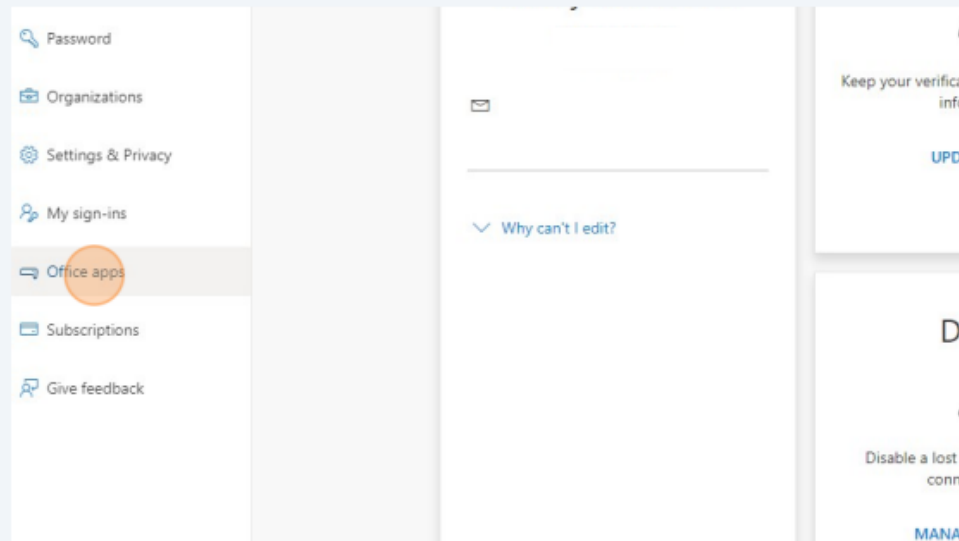eps | Mark all as read

5   Click "View account"

Teams call

Walton_CSD   Sign out

B.J.

View account

Open another mailbox   ...

Sign in with a different account

Mark all as read

6   Click "Office apps"

Password

Organizations

Settings & Privacy   Keep your verificat
                                                info

My sign-ins   UPDA

Office apps
                    Why can't I edit?

Subscriptions   De

Give feedback

                                                Disable a lost d
                                                conne

                                                MANAG
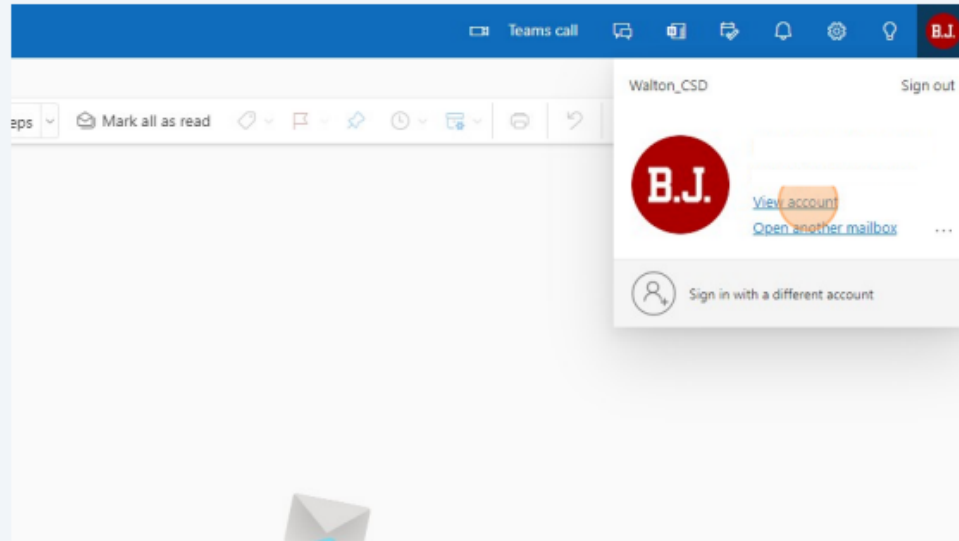
7 Click "Install Office"

es

Version
64-bit ∨   **Install Office**

ess

Version   Edition
∨   Skype for Business Basic ∨   **Install Skype**

Free Office 365 Training

ONLINE VIDEO TRAINING AT YOUR PACE – AT YOUR TIME

HTTPS://SUPPORT.OFFICE.COM/EN-US/OFFICE-TRAINING-CENTER
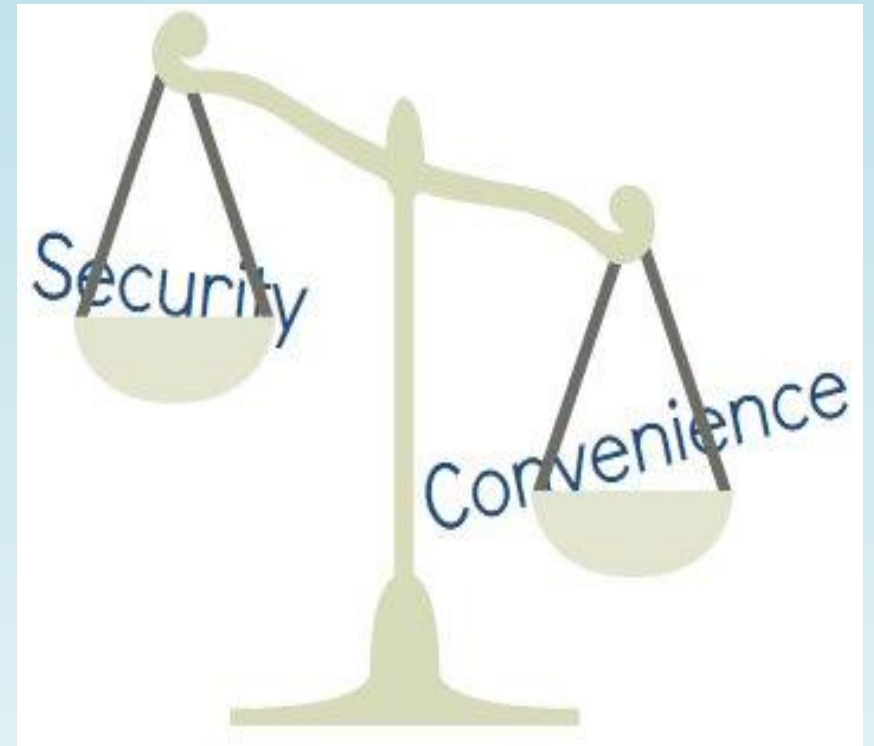
Safe and Secure

PROTECT YOURSELF AND YOUR IDENTITY

Security is often a trade-off between safety and convenience

Technology is not the enemy. We need to take appropriate precautions before using technology.

We become more susceptible to hacking and identity theft as we become more comfortable with technology.

We often become complacent and lazy.

Identity theft

- Our social media accounts provide identity thieves with most of what they need to steal our identities.
- So can your email

Safeguard your information

- If you wouldn't post it on a billboard - Don't post it on social media
- Do not respond to e mail that has no real content, asks for your personal information (no matter how official it sounds) or the e mail address is 'odd'

Scam alert!

FCC warns consumers about new 'Yes' phone scam

By ENJOLI FRANCIS · Mar 27, 2017, 5:43 PM ET

PHONE SCAM ALERT

Do not answer strange numbers. Let the call roll to voice mail. Scammers want to record you saying "yes".

Microsoft is not going to call you about error reports you have submitted.

That's not really Microsoft, McAfee, or AT&T.

That's a SCAM.

Planet of the Apps

Some apps need access to your camera but they are not camera-related apps. Did you install them anyway?

Some flashlight apps take pictures/video when you turn the app on. Some even take pictures when they are OFF!

Some apps use timers (or a clock) and turn on without your consent.

Some apps transmit geolocation and pics/videos without your consent...but wait a minute...you gave consent when you accepted the license agreement/ToS.

Google the app if you aren't sure.

Messaging apps

Most of us were taught not to talk to strangers. Messaging apps provides their users with anonymity, allowing strangers to enter your children's lives.

These apps do not save messages for retrieval purposes.

Blocking your child from sending/receiving text messages does not block messaging apps.

Remove messaging apps from your children's smartphones. Why would they need them?

kik·

The Most Dangerous Messaging App?

November 21, 2016 Alyssa B. Sellors

Kik, with 300 million users, is the most popular messaging app used by teenagers and young millennials.

Disable Tracking

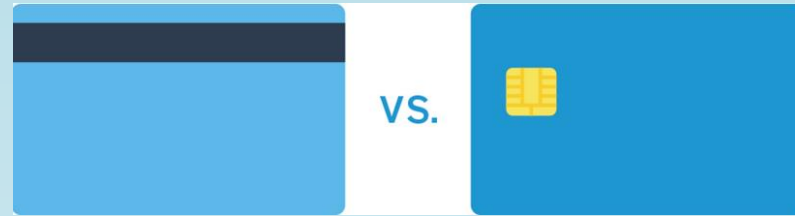Smartphones are tracking your movements.

Google Maps is tracking you.

CNET, https://www.cnet.com/how-to/how-to-delete-and-disable-your-google-location-history/, explains how to disable Google tracking for iPhones and Android phones.

Do not post pictures to social accounts with GPS coordinates in the file.

Magnetic Strip vs. Chip

Chip cards are more difficult to counterfeit than cards containing magnetic strips. This helps with instore retail fraud.

In the next few years a pin # will be a requirement for all chip cards. This will help with online fraud.

When the UK moved from magnetic strip to chip it reduced retail credit card fraud by 75%.

What's next? Facial recognition. You make a purchase then send Mastercard a selfie...aka the Mastercard selfie.

Computer security - Practice cyber hygiene!

✓ Perform security-related Windows Updates.

✓ Scan with antivirus (anti-malware) software and keep it updated!

    ✓ Install ONE antivirus program.

✓ Turn on your Windows Firewall at home.

✓ Use an antispyware program such as SuperAntiSpyware.

✓ Clean your cache/cookies/temp files regularly using a program such as Ccleaner.

✓ Do not open attachments unless you are expecting them.

✓ Do not follow links in emails. They could be a phishing scam.

Passwords

61% of people use the same password for multiple sites.

How often do you change passwords?

Do not check "remember me" for your passwords.

Avoid using names, dates or pets as part of your password.

Windows passwords can be hacked in a matter of seconds.

Do NOT click on ads

✓ Site ads have malware designed to exploit your system.

✓ Do not click on any ads, no matter how infected they say your computer is. These are hoaxes intended to infect your computer.

✓ Do not call numbers on ads.

Security tips

- ✓ Avoid using Internet Explorer (IE) when online. Use Chrome, Firefox, Safari or Opera browsers.

- ✓ Use https sites for online purchases, not http. Verify site is https at checkout.

- ✓ Place tape over webcams on children's devices.

- ✓ Do not donate old computers to Goodwills, etc, until you remove the hard drives.

- ✓ Shred documents and credit card offers to avoid being a victim of dumpster divers.

- ✓ Stop your mail delivery when you go out of town.

Emerald Coast Technology and You

Want more information?

CONTACT STUDENT SERVICES
850.892.1241
OR THE ADMINISTRATIVE OFFICE

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