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Program Syllabus Practical Nursing

Program Number: H170605 (PSAV)

Program Hours: 1350

Instructor(s):

Trecia Meadows
RN, MSN
850-892-1240 Ext. 5171
MeadowsT@walton.k12.fl.us

Twynette Earley
RN, MSN
850-892-1240 Ext. 5158
EarleyT@walton.k12.fl.us

Theresa Bolton
RN, BSN
850-892-1240 Ext. 5183
boltonT@walton.k12.fl.us

Jeni Paul
RN, MSN
850-892-1240 Ext. 5159
jennifer.paul@walton.k12.fl.us

Susan Hebert
RN, MSN
850-892-1240 Ext. 5177
hebertS@walton.k12.fl.us

Program Description:

The practical nursing program is designed to provide students with the necessary instruction and clinical experience to prepare them to pursue a career and employment in the field of practical nursing after successful completion of the State Board of Nursing examination. Upon completion of the program the student will have acquired the necessary skills required to perform competently in the field of nursing. The program will provide the student with opportunities for individual growth and personal awareness, which will hopefully lead to an expansion in their interests, confidence, personal success, work ethics and skills.

Prerequisites:

None

Industry Certification/Licensure:

Licensed Practical Nurse (NCLEX-PN)

Occupational Completion Points:

OCP	Course#	Course Title	Length	SOC code
A	PRN0098	Practical Nursing Foundations 1	300	31-1014
B	PRN0099	Practical Nursing Foundations 2	300	29-2061
	PRN0290	Medical Surgical Nursing 1	300	29-2061
	PRN0291	Medical Surgical Nursing 2	300	29-2061
	PRN0690	Comprehensive Nursing and Transitional Skills	150	29-2061



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OCP	Course#	Course Title	Length	SOC code

Program Objectives and Outcomes:

The program includes, but is not limited to:

The courses content includes, but is not limited to:

1. DOE Health Science Core (Basic Healthcare Worker) Frameworks
 2. DOE Articulated Nursing Assistant Frameworks
 3. DOE Licensed Practical Nurse Frameworks which include:
 - a. Demonstrate computer literacy as related to nursing functions.
 - b. Use appropriate verbal and written communications in the performance of nursing functions.
 - c. Demonstrate legal and ethical responsibilities specific to the nursing profession.
 - d. Describe human growth and development.
 - e. Apply the principles of infection control, utilizing nursing principles.
 - f. Perform aseptic techniques.
 - g. Describe the anatomy and physiology of the human body.
 - h. Apply principles of nutrition.
 - i. Administer medication.
 - j. Provide care for medical/surgical/oncology patients, utilizing nursing principles.
 - k. Provide care for pre-operative and post-operative patients, utilizing nursing principles
 - l. Provide care for maternal/newborn patients, utilizing nursing principles.
 - m. Provide care for pediatric patients, utilizing nursing principles.
 - n. Provide bio-psycho-social support.
 - o. Develop transitional skills.
- Demonstrate employability skills specific to practical nursing

Textbook:

Textbook name	ISBN #	Edition
Calculate w/Confidence Drug Calculations	978-0-323-08931-9	6th
Rosdahl Textbook of Basic Nursing textbook and workbook	978-146980-0608	11th
Taber's Cyclopedic Medical Dictionary	978-0-8036-2977-6	22nd
LPN Notes	978-0-8036-2766-6	3rd
Lab Notes	978-0-8036-2138-1	2nd
Saunders Comprehensive Review for NCLEX-PN	978-1-4557-0379-1	5th
Nursing Care Plans: Nursing Diagnosis & Intervention	978-0-323-091374	8th
Human Body in Health & Disease	978-0-323-10124-0	6th
Human Body in Health & Disease Study Guide	978-0-323-10125-7	6th
Core Concepts in Pharmacology	978-0-132-17854-9	3rd
Understanding Med/Surg Nursing	978-0-8036-2219-7	5th
Understanding Med/Surg Nursing workbook	978-0-8036-2220-3	5th
OB/PEDS/ Women's Health Notes	978-0-8036-2332-3	2nd
Fundamentals of Mental Health Nursing	978-0-8036-1401-7	3rd

Online Resources:

Assessment Technologies Institute (ATI)



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Tools/Supplies/Materials:

Students will need basic classroom supplies (pen, pencil, paper, and notebook). These supplies are to be brought to class on a daily basis. Safety equipment, specific to the nursing occupation, is provided, e.g., personal protective equipment. Each student purchases a nurse kit for use in the Skills Lab that includes safety goggles. In addition, students are required to purchase a stethoscope, wristwatch with second hand or digital seconds, pocket sized note pad, bandage scissors and penlight for clinical experiences.

Grading Scale:

NUMERICAL EQUIVALENT OF GRADES:

100-94 = A

93-85 = B

84-77 = C below 77% is failing

76-70 = D

Below 70 = F

Clinical:

Pass = P (77% or greater)

Fail = F (below 77%)

Evaluation/Assessment:

EXAMINATIONS:

The program examinations consist of written knowledge examinations and performance evaluations. A knowledge examination is given upon completion of each major topic assignment. An overall 77% on performance evaluations is required to successfully pass and proceed to the next assignment. Students are eligible and encouraged to take the NCLEX-PN exam upon completion of the program.

Satisfactory Progress:

Students must maintain an average of 77% in each class to pass the course and progress in the program. The only exception is the Medical Math component. The student must make an 85% on the Medical Math final exam. When a student is absent from class, the student must make up all tests or class work missed on the first day they return to class or a grade of zero will be awarded. Students will be provided with detailed assignment sheets and a specific syllabus for each course of study. Complete mastery of an area must be achieved before proceeding further. A student is not allowed to progress in the program if they have not passed each course at the time it is offered. Students are responsible for maintaining a sufficient rate of progress throughout the course.

Instructional Delivery Methods:

Lecture, power points, audiovisual, team projects, skills demonstration with return demonstration.

Conferences and Assistance:

You are welcome and encouraged to come to the instructors' offices to talk over any problems you may have in this program. Conferences with instructors may be scheduled after class. Students needing assistance with problems will research along with the instructor all possibilities and utilize all reference materials to achieve a solution. In addition, Student Services personnel as well as the Adult Facilitator are available to students for assistance as needed. Subject-related problems can be presented to the class as a whole for research upon



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instructor's approval. Class interaction and discussion concerning health and wellness and nursing is encouraged.

Students who are having difficulty completing a lab assignment are encouraged to seek help from an instructor as soon as possible. The student is responsible for scheduling additional practice time as needed. These practice times are not to be scheduled during regularly scheduled lab hours.

Classroom:

761 N. 20th Street DeFuniak Springs, Florida 32433
Building 400 Room 101 and 106

Office Location:

761 N. 20th Street DeFuniak Springs, Florida 32433
Building 400 Room 114

Office Hours:

Regular office hours for the instructors are Mon. – Thr., Day: 7:30 a.m. -5:00 p.m. and Mon. – Thr. Eve: 4:30p.m. – 9:30 p.m., or as scheduled by appointment.

Attendance:

The instructors will arrange individual class, lab, and clinical hours. Students are required to be present and on time for class, lab practice, and clinical in order to receive the necessary instruction and clinical experience. The student is responsible for all material covered in class. Any material missed, due to an absence, must be made up by the student. The student is responsible for completing this make up work within one week of the time missed.

The student is allowed forty-eight (48) hours of excused absences during the entire program. However, the student cannot be absent for an entire course of study or clinical. The student may not miss over 48 hours during the entire program. Absences of over 48 hours will be grounds for involuntary dismissal from the program.

If a student expects to be late to class or absent they should notify the instructor. The student should also notify the instructor in advance if they will be absent from clinical.

All hours missed whether theory or clinical must be made up. Students are required to complete Continuing Education Hours (CEU's) for each hour missed.

Meeting Times/Contact Hours

Day Class theory: Mon – Thr, 7:30 am – 3:15 pm

Day Class clinical – Varies – 7:00 am – 3:00 pm

Evening Class theory: Mon – Thr, 4:30 pm – 9:30 pm

Evening Class clinical – Varies – 4:30pm – 10:30 pm



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Lab Equipment:

You will be assigned specific equipment for your labs. The equipment you will use is reliable. However, with abuse or misuse, it will malfunction and become inoperable. Be careful and have the instructor demonstrate the use of the equipment before using it for the first time. Read all instructions carefully and ask questions prior to use. Keep your work area and lab areas clean and orderly while performing assignments. Return all software, equipment and lab components to the proper storage area before departing at the end of the period. The classroom lab will be clean and secured at the end of each project or period whichever comes first.

Safety:

- Safety is priority one. Make learning safe, fun and enjoyable!
- Report any unsafe conditions to the instructor immediately. Any abnormal findings in clinical require a nursing student action. Notify the instructor and the patient's nurse immediately.
- If you are not comfortable or confident with any lab or clinical assignment, stop and notify the instructor.
- All equipment and manuals have a place, return them to the proper location.
- Everyone must complete the safety lectures/labs prior to clinical assignments.
- Hand washing is the single most effective method to prevent the spread of infection and must be practiced regularly by students as instructed in theory.
- All students must adhere to Standard Precautions while in the Lab and during Clinical assignments. The student is to apply the necessary personal protective equipment (PPE) such as gloves, masks, eye protection, and/or gowns when performing or practicing assignments depending upon the task and degree of exposure anticipated. The student is to dispose of all contaminated PPE as instructed in theory or according to agency/facility policy in clinical.
- Contaminated needles or sharps shall be placed into a sharps receptacle immediately after use. Contaminated needles shall not be recapped or removed. Recapping or needle removal must be accomplished through the use of a mechanical device or a one-handed technique.
- Students are at an increased risk for exposure to diseases and environmental stressors while in the Lab or on Clinical assignments. The student must assume responsibility for all personal health care costs that may occur. The student agrees to provide documentation to the nursing department for their personal file that such medical follow-up has occurred. Students are encouraged to have health insurance for the course of the program to cover expenses for follow-up of untoward events.
- The student must complete all health and admissions requirements as discussed in the Practical Nursing Handbook.
- If you are not comfortable or confident with any lab or project, stop and notify instructor.

Emergency Procedures:

- Emergency exits are clearly marked.
- As part of regular classroom instruction, students will be asked to participate in regular safety and emergency drills.
- Fire extinguishers are located in each area.

Rules and Regulation / Policies and Procedures:

Students will follow all rules/regulations outlined in the Program Handbook and the Emerald Coast Technical College Catalog.

General Information:



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Refer to the ECTC Catalog and program handbook, both located at <http://www.ECTC.edu>, for additional information:

- Career and Counseling Services
- Services for Students with Disabilities
- Student Grievance Procedures
- Leave of Absence
- Withdrawal
- Forms